

## Firearms Application Instructions

July 27, 2022

To All Firearms Applicants:

There has been substantial changes to the Firearms law in the State of NJ recently. Below you will find information for Firearms Purchaser Identification Cards ("FPIC"), Permits to Purchase, and Permits to Carry Firearms. Please be patient since some of the mechanisms in the process have not been fully completed at this time. We will continue to process applications in the hope of having them ready when the remaining processes have been completed. Below are the new required items and information pertaining to the same.

Effective July 5, 2022, N.J.S.A. 2C:58-3 was amended to require applicants who apply for FPICs or permits to purchase handguns to provide proof of firearms training. This training requirement applies to pending applications and permits.

- Applicants are to demonstrate that within four (4) years prior to the date of application; they have satisfactorily completed a course of instruction approved by the Superintendent of State Police in the lawful and safe handling and storage of firearms. **This training has not been determined at this time.**
- Although applicants seeking FPICs or permits to purchase handguns are now required to demonstrate this compliance prior to obtaining their first FPIC or permit, compliance is not required for any subsequent permit to purchase by an applicant.
- Applicants for FPICs are not required to demonstrate compliance in order to replace or renew an existing FPIC.
- These training requirements are not applicable to an active or retired law enforcement officer or a veteran who was honorably discharged as a member of the United States Armed Forces or National Guard and who received substantially equivalent training.
- All FPICs issued after July 5, 2022 are to display a color photograph and thumbprint of the cardholder. The Superintendent of State Police is required to establish guidelines to effectuate the issuance of these new FPICs, which now have to be renewed every ten (10) years. **The Superintendent has not yet done so; therefore, any pending applications cannot be approved until he issues his guidelines.**

# FIREARMS PERMITS AND REGISTRATION

The Hackensack Police Department Bureau of Criminal Identification assists residents with the application, processing, and registration of firearms. Officer R.Lyak may be reached at

201-646-7753 or via e-mail at [rlyak@hackensackpd.org](mailto:rlyak@hackensackpd.org)

The firearms application process is now electronic. Please follow the below instructions for the Firearms Reporting System.

## **FARS Application Procedures for Applicants**

**Step 1:** Visit this website. You **MUST** enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

**Step 2:** When you log on, you must enter the Hackensack Police Department's ORI#: **NJ0022300**

**Step 3:** Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer.

When deciding how many permits you would like to get, remember:

- A. 1 Permit is required for each handgun you are wish to purchase (each permit is \$2)
- B. You can purchase 1 handgun in a 30-day period
- C. Permits are good for 90 days (may be extended for another 90 days)
- D. If you decide you want another handgun permit, and you didn't get more than one initially, you will need to apply again.

**Step 4:** Must obtain a certificate indicating the completion of a firearms safety/training course

**Step 5:** You will need to submit payment at the Police department for your permits (\$2 each) and, if applicable, the Firearms ID Card (\$5 for the ID card)

\*You will be receiving automated email updates throughout this new process.

\*Once your application is complete, a department representative will contact you to retrieve your FID card and/or pistol purchase permit documents.

\*Please advise your references that the FARS system will e-mail them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.

\*The on-line application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references as well as the best email addresses for yourself and references.

**\*\*THE SYSTEM WILL NOTIFY YOU THAT YOUR ID CARD AND/OR PERMITS ARE READY.THE PAPERWORK MAY STILL BE AWAITING SIGNATURES. PLEASE WAIT FOR NOTIFICATION FROM A DEPARTMENT REPRESENTATIVE BEFORE ATTEMPTING TO GO TO THE POLICE DEPARTMENT TO PICK UP YOUR ID CARD AND PERMITS. \*\***

Additional Firearms Forms and Information

- [State of New Jersey Voluntary Form of Firearms Registration \(SP 650\)](#)
- [State of New Jersey Certificate of Eligibility](#)

**The New Jersey State Police** provides information on New Jersey firearms laws, transportation of firearms, and frequently asked questions. The site can be found by following this link:

<http://www.njsp.org/firearms/index.shtml>

**The United States Bureau of Alcohol, Tobacco, Firearms, and Explosives** provides additional information on Federal firearms and explosive laws via the following link:

<https://www.atf.gov/questions-and-answers>

